

# Attention Grant Reviewers Needed

The Michigan Department of Education administers early childhood grant programs. Professionals in the field and parents who have an understanding of early childhood programs are needed to read and evaluate **Competitive Michigan School Readiness Program** grant proposals. The review session is scheduled for Tuesday, June 14, 2005 in Lansing and it is imperative that grant reviewers attend. Copies of proposals are mailed to reviewers approximately two weeks before the reader session. Lunch will be provided and reviewers will be reimbursed for mileage.

**To avoid conflict of interest, please do not apply to review grants if your agency is competing for the grant.** If you are interested in reviewing proposals, please complete and return this form to the address below no later than May 16, 2005. MDE staff will contact you if you are chosen to be a reviewer.

I would like to be a grant reviewer for the Competitive Michigan School Readiness Program.

## PLEASE TYPE OR PRINT

Name			
Agency/District			
<i>Please provide the address to which the applications will be shipped. Competitive applications arrive via UPS Next Day Air approximately two weeks prior to the meeting date listed above.</i>			
Address <b>NO P.O. BOX #s</b>		<input type="checkbox"/> Home <input type="checkbox"/> Work	
City, State, Zip			
Telephone		FAX	
<i>Is there other telephone information you wish to provide (such as home)?</i>			
E-mail address			
Special dietary or assistance needs			

Please keep one copy of this form and mail or fax the second copy to:

Michigan Department of Education  
Office of Early Childhood Education and Family Services  
P.O. Box 30008  
Lansing, MI 48909  
FAX: (517) 335-0592

Thanks for your help! If you have any questions, you may call (517) 373-8483.